



STANDARDS COMMITTEE WORK PROGRAMME

Forward plan of proposed Committee Business for the 2024 - 2025 Municipal Year

Specific Period: - September 2024 – April 2025

N.B – The work programme is subject to change to take account of any additional / deletion of reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention, Public Services Ombudsman for Wales referrals and hearings under the Council’s Local Resolution Protocol – Standards of Conduct to be followed by Members

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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SEPTEMBER 2024	16.09.24
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Draft Standards Committee Work Programme	To consider a draft Work Programme for the Committee for the Municipal Year 2024 – 2025	Monitoring Officer	Open	Chair of the Committee
Draft Standards Committee – Annual Report 2023-2024	To consider the draft 2023-2024 Annual Report for the Committee	Monitoring Officer	Open	Chair of the Committee
Public Services Ombudsman For Wales – Summary of Complaints 2024-2025	Summary of Complaints against Members from the 1 st April 2024 – 31 st August 2024	Monitoring Officer	Open	None
Public Service Ombudsman for Wales – Recent Investigation Outcomes – ‘Our Findings’	To consider the summary of investigation outcomes concerning alleged breaches of the Members’ Code of Conduct as published by the Public Services Ombudsman for Wales (PSOW) on the ‘our findings’ section of her website published since the previous Standards Committee meeting	Monitoring Officer	Open	None
Adjudication Panel Decisions	To provide an information report in respect of any recent Adjudication Panel Decisions not previously reported	Monitoring Officer	Open	None
Review of the Council’s Member-Officer Protocol	To consider feedback from the Democratic Services Committee following its consideration of the revised Member – Officer protocol reviewed by the Committee during the last Municipal Year and determine whether to commend the revised protocol to Full Council for adoption.	Monitoring Officer	Open	Democratic Services / Full Council are required to approve any amendments

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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NOVEMBER 2024

18.11.24

Public Services Ombudsman For Wales – Summary of Complaints 2024-2025	Summary of Complaints against Members for the period from 1 st September 2024 - 31 st October 2024	Monitoring Officer	Open	None
Public Service Ombudsman for Wales – Recent Investigation Outcomes – ‘Our Findings’	To consider the summary of investigation outcomes concerning alleged breaches of the Members’ Code of Conduct as published by the Public Services Ombudsman for Wales (PSOW) on the ‘our findings’ section of her website published since the previous committee meeting.	Monitoring Officer	Open	None
Public Services Ombudsman For Wales – Annual Report and Letter 2023 - 2024	To provide Members with a summary of Code of Conduct matters as set out in the Ombudsman’s Annual Report and Letter to this Council 2023 – 2024	Monitoring Officer	Open	Cabinet /Governance & Audit Committee
Adjudication Panel Decisions	To provide an information report in respect of any recent Adjudication Panel Decisions not previously reported	Monitoring Officer	Open	None
National Standards Forum – Feedback from meeting held on Monday 24 th June 2024	To provide Members with feedback from the meeting of the National Standards Forum held on Monday 24th June 2024	Monitoring Officer	Open	Chair of the Committee
Dispensation Application	To consider an application for dispensations made in accordance with The Standards Committees (Grant of Dispensations) (Wales) Regulations 2001	Monitoring Officer	Open	None
Group Leader Duties	To allow the Committee to receive and consider the reports from political group leaders on the discharge of their statutory duties relating to standards of conduct of members of their groups (introduced under Part 4 of the Local Government and Elections (Wales) Act 2021).	Monitoring Officer	Open Report / Exempt Appendices - Group Leader Reports	Group Leaders
Adjudication Panel For Wales Annual Report 2023-2024	To consider the Adjudication Panel For Wales’ Annual Report 2023-2024 following publication	Monitoring Officer	Open	None

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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JANUARY 2025

27.01.25

Public Services Ombudsman For Wales – Summary of Complaints 2024-2025	Summary of Complaints against Members from the 1 st November 2024 – 31 st December 2024	Monitoring Officer	Open	None
Public Service Ombudsman for Wales – Recent Investigation Outcomes – ‘Our Findings’	To consider the summary of investigation outcomes concerning alleged breaches of the Members’ Code of Conduct as published by the Public Services Ombudsman for Wales (PSOW) on the ‘our findings’ section of her website published since the previous committee meeting.	Monitoring Officer	Open	None
Adjudication Panel Decisions	To provide an information report in respect of any recent Adjudication Panel Decisions not previously reported	Monitoring Officer	Open	None
Review of the Council’s Gifts & Hospitality Policy	To review the Council’s Gifts and Hospitality Policy and consider whether any amendments are required	Monitoring Officer	Open	None

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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APRIL 2024	7.04.25
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Public Services Ombudsman For Wales – Summary of Complaints 2024-2025	Summary of Complaints against Members from the 1 st January 2025 – 31 st March 2025	Monitoring Officer	Open	None
Public Service Ombudsman for Wales – Recent Investigation Outcomes – ‘Our Findings’	To consider the summary of investigation outcomes concerning alleged breaches of the Members’ Code of Conduct as published by the Public Services Ombudsman for Wales (PSOW) on the ‘our findings’ section of her website published since the previous committee meeting	Monitoring Officer	Open	None
Adjudication Panel Decisions	To provide an information report in respect of any recent Adjudication Panel Decisions not previously reported	Monitoring Officer	Open	None
National Standards Forum – Feedback from meeting held in January 2025	To provide Members with feedback from the meeting of the National Standards Forum held in January 2025	Monitoring Officer	Open	Chair of the Committee

MISCELLANEOUS (the following items to be considered as and when appropriate / necessary during the Municipal Year)

Updates on Welsh Government (WG) review of the Ethical and Standards Framework in Wales	To receive updates in respect of the WG review of the Ethical and Standards Framework in Wales	Monitoring Officer	Open	
Dispensation Applications	To consider applications for dispensations made in accordance with The Standards Committees (Grant of Dispensations) (Wales) Regulations 2001	Monitoring Officer	Open	
Local Resolution Protocol – Standards of Conduct To Be Followed By Members	To consider complaints made under Stage 2 of the Local Resolution Protocol	Monitoring Officer	Open	

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
Public Services Ombudsman For Wales – Members Code of Conduct Complaints	To consider any allegations that a Member has failed or may have failed to comply with the Members Code of Conduct contained in a report of the Public Services Ombudsman For Wales undertaken under Section 69 of the Local Government Act 2000	Monitoring Officer	Open	
Review of Standards Committee Member’s Training Needs	To consider any requirements in respect of Committee Members’ training needs	Monitoring Officer	Open	

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