

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL  
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL**

**Llwydcoed Crematorium Joint Committee**

Minutes of the meeting of the Llwydcoed Crematorium Joint Committee meeting held on Tuesday,  
12 December 2023 at 2.00 pm.

This meeting was recorded, details of which can be accessed [here](#)

**County Borough Councillors - Llwydcoed Crematorium Joint Committee Members in attendance:-**

Councillor D Isaac (Chair)  
Councillor A Fox (Vice-Chair)

**Merthyr Tydfil County Borough Councillors**  
Councillor M Colbran Councillor J Thomas

**Rhondda Cynon Taf County Borough Councillors**  
Councillor J Cook Councillor A Crimmings  
Councillor A O Rogers

**Officers in attendance**

Mr S Preddy, Group Accountant  
Ms J Beer, Bereavement Services Manager  
Mr C Pritchard, Bereavement Services Operations Manager  
Ms L Coughlan, Solicitor

**Apologies for absence**

Councillor G Jones

**14 DECLARATION OF INTEREST**

There were no declarations of interest in matters pertaining to the agenda.

**15 MINUTES**

**RESOLVED** to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 26<sup>th</sup> September 2023.

**16 REPORT OF THE BEREAVEMENT SERVICES MANAGER**

The Bereavement Services Manager provided Members with details of the Statistics and Performance figures relating to the operation of the Crematorium since the last meeting, and information regarding the Carol Service, which coincided with the launch of “Letters to Heaven” initiative, and details of the report of the Federation of Burials and Cremation Authorities (FBCA) inspection.

Members were pleased with the adoption of the “Letter to Heaven” initiative and

would welcome to hear the public's feedback at the next committee meeting.

Members wished to pass their appreciation to the service for the commendable report from the FBCA inspection and sought further clarification on some of the recommendations within the FBCA report to which the Bereavement Services Manager responded. The Bereavement Services Manager advised of the requirements in relation to abatement equipment advising that this would be implemented before legislation requirements, adding that the proposed equipment can reduce fuel usage in cremations.

Following consideration of the report, it was **RESOLVED**;

- i. To note the content of the report.

## **17 BUDGET MONITORING REPORT FOR PERIOD 8 2023/24**

The Group Accountant provided Members with the Period 8 Budget Monitoring Update 2023/24 and advised the Committee is still awaiting a formal sign off of the audit report.

Members queried the level of redistribution of reserves to Rhondda Cynon Taf County Borough Council and Merthyr Tydfil County Borough Council, the Group Accountant advised the redistribution level is reviewed on an ongoing basis.

Following consideration of the report, it was **RESOLVED**;

- i. To note the report, and;
- ii. To approve the Period 8 Budget Monitoring Update 2023/24 (Appendix 1).

## **18 URGENT BUSINESS**

Members questioned whether staff at Llwydcoed Crematorium were informed of road closures to facilitate abnormal load movements on the surrounding highway. The Bereavement Services Operations Manager confirmed the Crematorium have been involved in coordinating the closures and will notify Committee Members of further road closures.

**This meeting closed at 2.25 pm**

**Councillor D Isaac  
Chair.**