



RHONDDA CYNON TAF

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

DEMOCRATIC SERVICES COMMITTEE

13TH FEBRUARY 2023

**SUFFICIENCY OF RESOURCES REPORT – STATUTORY ‘OPINION’ OF THE
STATUTORY HEAD OF DEMOCRATIC SERVICES**

**REPORT OF THE SERVICE DIRECTOR DEMOCRATIC SERVICES &
COMMUNICATIONS**

1. PURPOSE OF REPORT

To confirm the Statutory view of the Head of Democratic Services, in respect of the provision of staff, resources, and accommodation available to support Members in their role as set out within the Local Government (Wales) Measure 2011 (the “Measure”) and Local Government & Elections Act (Wales) 2021 as amended.

2. RECOMMENDATIONS

It is recommended that the Democratic Services Committee:

- 2.1 Notes the overall support available to elected Members, as set out within the report and attached appendices.
- 2.2 Notes the statutory opinion of the Head of Democratic Services, in respect of the sufficiency of resources, as set out within the report

3. BACKGROUND

- 3.1 The Measure established the statutory requirement for Local Authorities to appoint a Democratic Services Committee to oversee the democratic services functions of the Council, ensuring that those functions are adequately resourced.
- 3.2 The Council’s Democratic Services Committee was established at the Council’s Annual General Meeting in May 2012.
- 3.3 The Council, through its Democratic Services Committee must appoint an officer as the ‘Statutory Head of Democratic Services’. This Officer, who is afforded statutory protection, is responsible for determining the appropriate level of support and facilities to enable members to effectively discharge their role as part of the democratic processes of the local authority. This role has a

statutory responsibility to independently advise members and ensure that the Council has effective scrutiny arrangements in place.

3.4 Statutory functions of the Head of Democratic Services include:

- Determining the level and range of staff support available to Elected Members.
- Ensuring Members are effectively supported to discharge their committee responsibilities.
- Advising members in respect of the Council's democratic and committee arrangements.
- Ensuring the resources available (i.e. accommodation and technology) are sufficient to allow Members to effectively perform their role.
- Ensuring that appropriate training and development arrangements are in place for all Elected Members.

It is key for the appropriate resources to be made available by the Council to support these important democratic functions.

3.5 The Independent Remuneration Panel for Wales state in their 2022-2023 Annual Report that it is the responsibility of the Council, through its Democratic Services Committee, to provide support based on an assessment of the needs of its Members.

3.6 In accordance with the Measure and the Committee's agreed terms of reference, the Committee has a responsibility to keep under review the provision of staff, accommodation and other resources made available to the Head of Democratic Services, in order to ensure that it is adequate for the responsibilities of the post and the discharge of democratic functions. The Head of Democratic Services, in turn, is responsible for making recommendations or confirming a statutory opinion to the Committee, to enable such determinations to be made. This function was introduced to ensure that sufficient resources are available to non-executive Members and for Members to effectively perform their democratic role.

3.7 At the Council's twenty third annual general meeting, Members considered the review undertaken in respect of Overview and Scrutiny 'Fit for the Future'. Members agreed that the terms of reference for each of the Scrutiny Committees be reviewed and refined to assist in the WAO recommendations for the Council to 'strengthen the support for scrutiny, including scrutiny capacity and Member training'. Positive changes continue to be progressed in respect of the Council's scrutiny arrangements, with further amendments being made at the Council's 2022 AGM to allow for greater scrutiny impact in respect of supporting the Council's performance, reduce duplication of reporting and provide a clear simplified reporting structure, more a-lined with the Council's functions and Senior Leadership Team

3.8 The current available resources are provided within the report below. Members are reminded that the Council Business Unit supports Democratic, Scrutiny, Executive and Regulatory functions and Members' Support Services. In addition, the service leads to two Joint Scrutiny Committees. The service also

supports the Council's Mayoralty, the Office of the Leader of the Council, and the Cabinet Office. Support for executive functions do not form part of the statutory responsibilities of the Head of Democratic Services of the Democratic Services Committee.

- 3.9 As a result of the positive governance support provided to the Joint Committee of the Central South Education Consortium, over the last 12 months the Council has provided support for the wider governance arrangements of the organisation through a service level agreement.
- 3.10 In accordance with Section 6 of the Local Government Measure 2011, and as part of the statutory responsibilities of the Head of Democratic Services, the Council is required to survey the views of its Members in relation to the calendar of Council meetings at least once during each term of administration. Democratic Services also uses the survey to better understand the needs of Members to ensure that the provision of support and resources to non-executive members is adequate. It also aims to, where necessary, highlight and improve the support available.
- 3.11 A bilingual Survey of Members views on the support provided by the Council Business Unit was undertaken in June 2022 and captured the initial responses of Members during the Members' Induction process with the results reported to the Democratic Services Committee on the [6th September 2022](#).
- 3.12 The feedback delivered a positive endorsement of the current support provided to Members, with a unanimous 100% advising they were content with the provision of support and advice provided to returning and newly elected Members. The results also demonstrated a recognition of the improvements to the level of communication and information circulated through the Members daily/weekly updates, with almost all Members (97%) agreeing that the content and frequency were appropriate. Although this remains an area of continuous improvement for the Council Business Unit.
- 3.13 A full programme of training opportunities followed the Local Government Elections in June 2022, offering Members a bespoke package of virtual/hybrid training sessions delivered by external and in-house trainers where appropriate. The survey revealed that more than three quarters of Members (87%) felt that the programme was relevant in both delivery and content with only a small percentage highlighting that the flow of training could be reconsidered in the future to accommodate a less intensive period of training. Significantly, the recorded training modules and associated materials can be accessed on the Members' Portal.
- 3.14 Members were also surveyed on their '*language preference for correspondence and for the purposes of conducting meetings through their preferred language*'. This ensures that the Council Business Unit is providing the correct and most suitable Welsh language provision for its Members, so that they feel included and valued. With 10% preferring to converse/receive information through the medium of Welsh, the Council's commitment to provide the simultaneous translation facility for those who indicated that they wish to

converse through the medium of Welsh in a committee setting, remains unchanged as with all correspondence being disseminated bilingually. Members have continued to experience the same high-level service. With 16% of Members currently learning Welsh, steps were taken to build on this momentum and dedicated Welsh classes tailored for our Elected Members were established with the Council's Welsh language tutor.

- 3.15 The broader directorate is also responsible for the Council's Communications, Marketing and Consultation and Engagement functions. More recently the department has taken responsibility for the Armed Forces Covenant and the Veterans Advice Service for Rhondda Cynon Taf, Merthyr Tydfil and the Vale of Glamorgan. Following the review of the Council's Senior Leadership Team by the new Chief Executive, these services now form part of Legal and Democratic Services, under the Director of Legal and Democratic Services.
- 3.16 My report for the previous municipal year can be [viewed here](#). Previous reports summarise the ongoing improvements undertaken since 2018, which significantly enhanced the support available to all Members, through the amalgamation of two previously separate teams. The improvements in capacity made at this time have not only enhanced the support available to non-executive Members, but additionally they have supported improvements in the governance arrangements of the local authority and have progressed the recommendations of the ['fit for the future'](#) review undertaken by the Wales Audit Office.

4. STAFF RESOURCES AND ADVICE AVAILABLE TO MEMBERS

- 4.1 The resource available within the Council Business Unit currently consists of 10 Officers and the utilisation of 3 dedicated Welsh Translation Officers from within the Translation team, led by the Service Director of Democratic Services and Communication (Statutory Head of Democratic Services).
- 4.2 Post local elections, and with the new requirements upon us with the Local Government & Elections (Wales) Act, it is important to continue this momentum of improvement.
- 4.3 As reported previously to the Democratic Services Committee, over the last twelve months, three permanent roles have undertaken maternity leave. At the end of 2021, in response to this reduction in capacity, two temporary roles were created to support service delivery to Members. At this time, Democratic Services was also fortunate to benefit from corporate funding to support the creation of an Apprentice role, to assist the delivery of hybrid meetings and the implementation of new technology to enable the live broadcasting of committee proceedings.
- 4.4 In anticipation of the additional requirements of the Local Government & Election (Wales) Act, and to strengthen broader capacity and resources moving forward and beyond the local elections, a new Grade 10 role was created and joined the team in early 2022.

- 4.5 These additional resources supported the service during a crucial time, with the loss of three experienced members of the department due to maternity from early 2022. Despite this being one of the busiest periods for the service, leading into the May 2022 local elections, the establishment of the Council's democratic arrangements post-election and the implementation of the Members Induction Programme during the summer period, through these resources available, and most importantly, the post holders themselves who perform these roles, newly elected and returning Members were effectively supported. I would like to place on record my thanks to all members of the team who stepped up during this period, to ensure the Council effectively discharged its responsibilities and supported the implementation of the 'new' Councils democratic arrangements .
- 4.6 The Council Business Manager, Senior Executive & Regulatory Business Officer and the Democratic Services & Engagement Officer have now returned to their roles, re- establishing the provision of staffing resources previously report.
- 4.7 The support provided by Democratic Services to assist in the delivery of Central South Consortium's governance arrangements, has been positively received. For this reason, since my last report, the provision of support to the consortium has been extended to cover all its governance arrangements. The additional funding received for governance support has enabled one of the temporary roles appointed to cover maternity over the last twelve months to be made permanent in October 2022, creating the additional role of a Democratic Services and Engagement Officer.
- 4.8 The Apprentice role, which supports the technical side of meeting arrangements, has developed into an essential role within the team. This apprentice placement ceases in July 2023 and in recognition of the importance of this role, the value it has added, and its essential nature arising from the requirements of the Local Government & Elections (Wales) Act 2021, a request has been made to secure corporate funding to make this role a permanent part of the services structure.
- 4.9 The second temporary role created to cover maternity leave (Temporary Committee Support Officer), has recently secured employment with another public sector organisation. Members will recognise the commitment and professionalism provided by the holder of this role, and wish them every success in their future career. While we are disappointed to lose this individual, I am satisfied that with all three colleagues now returned from maternity, there is an opportunity to reflect upon the services' requirement for this role, as part of our future arrangements.
- 4.10 To assist the Council Business Unit in delivering support to all Members through both the medium of Welsh and English, three dedicated translation officer posts continue to support the service, in order to provide dedicated support to the unit on behalf of Members.

- 4.11 The Council Business Unit continues to support two Joint Scrutiny Committees – Cwm Taf Public Services Board (PSB) Joint Overview and Scrutiny Committee and the City Deal Joint Overview and Scrutiny Committee. The Local Government and Elections (Wales) Act will place similar requirements upon these two committees. The department also provides administration support to the Cwm Taf PSB itself.
- 4.12 I am satisfied that over the short to medium-term, there remains sufficient resources to support and advise these two external committees. There will however be a requirement to continually review the support requirements for these two important Joint Committees, with the establishment of the Cwm Taf Morgannwg PSB, following the addition of Bridgend County Borough into these arrangements, and the need to create bespoke scrutiny arrangements for the new Corporate Joint Committee over the coming year.
- 4.13 Support to the Mayor is also provided through the Council Business Unit, and the Officer's time is split with Legal Services. It is anticipated that post pandemic, the role of the Mayor and deputy Mayor will continue to increase, and we will need to be mindful of the support implications this may have on the Officer providing this support moving forward.
- 4.14 Members will be aware of the Statutory direction now in place for the Head of Democratic Services to be a Chief Officer. The Service Director of Democratic Services and Communication is already a member of the Council's Senior Leadership Team. As a result the profile of scrutiny and the needs of Members, to support the democratic functions of the Council, has been significantly enhanced in recent years. It is important to place on record the support which has been provided corporately over the last five years, which has enabled the creation of this additional capacity for Members and the appropriate level of resource to progress major enhancements in how services are delivered.
- 4.15 The Council Business Unit has always worked to a high standard, supporting Members to undertake their constituency roles, or their roles within Committees. This support is also offered to our co-opted Members and Joint Committee Members across and up-to ten local authorities. The work and practices of the Council Business Unit have been recognised by Wales Audit Office as 'good working practice', although we recognise there are always opportunities to adapt ways of working to achieve better outcomes.
- 4.16 **As Head of Democratic Services, I am satisfied that through the provision of staffing arrangements set out above, that the staff resource available to Members is sufficient. In arriving at this view, I have been mindful of the wider financial context facing the Council, and the necessity upon all departments to identify efficiencies in line with the Medium-Term Financial Planning objectives of the local authority.**

5. ACCOMMODATION

- 5.1 Accommodation to support the work of Members is based at the Council Headquarters, Clydach Vale, and has been in place since Local Government

Reorganisation in 1996. This has previously consisted of private offices available for political groups represented on the Council, within the Council Headquarter base, which also allowed Members easy access to the team within the Council Business Unit.

- 5.2 In response to the new way of working and the need for the Council to respond to rising cost of energy and the financial challenges recently reported to Members, the Council has reduced the use of accommodation at Clydach Vale from 6 'Pavilions' to 3. This Council Business Unit relocated to Pavilion B, in the accommodation which previously housed individual private offices for political groups.
- 5.3 The Council took this approach as part of its emerging Office Accommodation Strategy which will shortly be presented to Cabinet. This strategy seeks to respond to the new working arrangements of the Council, as set out in the Council's Hybrid Working Policy, which has reduced the need for physical office space, and instead 'hot desking' when attending an office location.
- 5.4 It is through this approach, as a temporary measure, the accommodation available to Members has been revised. The successful operation of hybrid meeting arrangements, and online access to information for Members through means such as the Members Portal, has significantly reduced the need for attendance by a Member to Clydach Vale. This mirrors the change in working patterns seen across the Council and society more generally post pandemic.
- 5.5 This accommodation has been under-utilised and rarely used, and for this reason the opportunity arising from the changes to accommodation at Clydach Vale has been taken, to adopt a similar approach for Member accommodation in line with the new way of working for Officers.
- 5.6 As part of this new arrangement, Members now share the space available on the ground floor of Pavilion B, over an extended footprint with Democratic Services Officers. A dedicated Members hot-desking space has been created at the rear of the building to support this new way of working. This set-up includes a dedicated meeting room for Members or political groups to book as and when required.
- 5.7 **Members will recall that a previous report identified the need to reflect on the best arrangements for Members and Officers of the Council Business Unit post pandemic - to build upon agile working and the progress made with virtual meeting arrangements.**
- 5.8 It is acknowledged that the balance Members adopt between normal face-to-face interaction and the new agile way of working will need to be appreciated and factored into future arrangements and office planning.
- 5.9 The service continues to provide in-person support to Members Monday-Wednesday, and by appointment on Thursday.

- 5.10 The Member's library situated at the Council Headquarters within Pavilion F has also been underutilised. With the delivery of the Members Portal post-election, there is no longer a requirement for such provisions. Equally, our wider aspirations for a paperless approach questioned the future purpose of this provision, as the Members Portal now provides the online ability to access key information, documentation and publications. This facility has also been closed to make the necessary energy efficiency savings in the current climate.
- 5.11 The Members lounge provides a shared space for all Councillors to network, and continues to be available adjacent to the chamber and committee rooms in Pavilion A.
- 5.12 This revised arrangement does mean that the Council would not be compliant with the requirements of the Advanced Members Charter. However, in response to significant changes in working practices being adopted by local authorities and its Members, the Charter is currently being reviewed to reflect new ways of working. Included in potential options for achieving Charter status in the future, is a move away from office accommodation requirements, to judging attainment on the level of IT provision provided to Members.
- 5.13 The Democratic Services Committee have played a positive role in the developments of the Council Chamber. This included a remodelling of the chamber layout, making better use of the space available and providing new furniture with USB charging points and increased desk space. A dedicated translation booth has also been installed, improving the view onto the chamber floor for Translation Officers, and soundproofing to enhance the audio received by Members. Changes to ensure accessibility were also taken forward.
- 5.14 The service has identified the importance of continuing the positive difference virtual arrangements have provided, in terms of Member attendance and engagement, and also allowing us to positively respond to the ambitions of Welsh Government, relating to public participation and diversity within local government in Wales.
- 5.15 As Head of Democratic Services, I will continue to review this provision over the coming twelve months to determine the appropriate accommodation provision to effectively support Members, in line with the wider context of agile / home-working arrangements currently being supported by the Council. I will continue to maintain a positive dialogue with the Council's Director of Corporate Estates in respect of the development of our accommodation arrangements and chamber facilities.
- 5.16 **As Head of Democratic Services I am of the view that despite the loss of individual private offices, this arrangement better reflects the new working practices of the Council and the needs of Members; for this reason, I am satisfied that the provision of accommodation remains sufficient for Members to effectively discharge their roles.**

6. **MEMBER TRAINING**

6.1 The Council Business Unit took forward a wide-ranging [Member Induction Programme](#) following the Local Government Elections. This programme was well received (as demonstrated by the Member survey results and as evidenced in section 3.11) as opportunities were available through mandatory, recommended and suggested training sessions which laid the foundations to equip Members' to undertake their roles. These sessions were offered remotely or through hybrid arrangements and at varying times to accommodate those Members with personal and/or work commitments:

- How the Council works
- Democratic processes
- Rules of proceedings
- Code of Conduct training
- Meeting participation
- Understanding Local Government Finance
- Elected Members Pension Scheme
- Corporate Parenting and Safeguarding
- Planning and Development
- Licensing
- Members Safety
- Information Management
- Scrutiny Questioning Skills
- Scrutiny Chairing Skills
- Accessing the Members Portal
- Welsh Language Skills
- Equality and Diversity

6.2 All learning modules and training materials continue to be available for Members to view through the Member's Portal as well as an additional 'useful information' page. Since the Members Induction period, a range of training has already been progressed on a one-to-one basis or where appropriate to all Members by open invitation, in response to the areas of need identified during the post-election induction process. These sessions have been varied and relate to Members' community leadership, IT training/drop-in sessions, managing casework or are relative to specific committee training or changes in membership. Members are also offered external training courses as they arise and are identified by the Council Business Unit as appropriate.

6.3 Recent training sessions have included Winter Maintenance Planning, one-to-one sessions on understanding the Members' Portal and pre council surgeries for IT queries.

6.4 The opportunity for Members to undertake a confidential Personal Development Review (PDR) is currently being rolled out. The outcomes of PDRs will inform the Member Development Programme (and future E-Learning modules) and can, where required, provide an understanding to matters such as corporate governance, statutory requirements, and service-related areas. Discussions will address how well supported councillors feel in their current role(s), how the

Council can provide councillors with opportunities to further develop their knowledge, skills and experience to ensure that they are supported in achieving their ambitions, how the Council could further support councillors with their health, wellbeing and safety and how well the Council's IT provision for councillors supports them in their role(s).

- 6.5 Work is currently underway to develop arrangements for future training following the Council Annual General Meeting in May 2023. This work will again require a significant amount of resource from the Council Business Unit as we work to ensure we deliver a programme that is fit for purpose for all Members, and builds upon the foundations laid post-election, and the experiences Members have gained during the first municipal year.
- 6.6 **As a result of the breadth of learning and development support provided to Members over the last twelve months, the commencement of the Member's PDR process, and comments received through the Members Statutory Annual Survey, as the Head of Democratic Services I am content that the training support available to Members is sufficient.**
- 6.7 Following the election of 35 new members, there will be greater resource requirement towards Member development, which will require continued focus by the Democratic Services Committee.

7. DIGITAL SUPPORT

- 7.1 Through the new ways of working imposed on the Council through the pandemic, and the new statutory required hybrid approaches to meetings, the provision of ICT equipment to Members is now more important than ever.
- 7.2 Post-election, all Members were equipped with a digital device to allow them to undertake their Elected Member role, and to attend Committee meetings via the virtual Zoom platform, with appropriate training provided to each Member through the Council Business Unit and ICT colleagues.
- 7.3 In line with the recommendations of the Independent Review Panel and the decision taken forward by the Democratic Services Committee, Members were provided with a mobile telephony provision. Members can take forward the option of receiving a contribution from the Council for any personal telephony arrangements if they do not wish to utilise the handset provided by the Council.
- 7.4 One of the most significant risks we face as a Council is the risk posed by cyber criminals. This risk is detailed on our Council risk register.
- 7.5 One key area is that of digital identity. Unfortunately, Members details are more easily sourced due to the nature of the role they undertake and are listed on the public facing website. Therefore, Members become an easier target for cyber-attacks. By limiting use to trusted Council digital devices this allows the Council

to provide access to emails, teams and Council systems to Members, whilst Members are safe in the knowledge that this access is trusted.

- 7.6 Members on Council provided devices are more protected from such attacks, and also cannot be impersonated as they are protected by the Council's cyber security technologies. For the reasons mentioned above, Members are now only able to access Council emails from a Council digital device. It is for this reason that all Members, by default, were provided with the provision of a mobile telephone from the local elections in May 2022
- 7.7 **In light of the above provisions made available to Members, I am content that the digital support provided to Members is sufficient.**

8. HEAD OF DEMOCRATIC SERVICES – OPINION

- 8.1 Through the additional support indicated, **I am of the view that there continues to be sufficient support within the Council Business Unit to support non-executive Members.** The enhancements set out above will also provide the opportunity for more focused staff resource to support our individual functions (Council/Regulatory/Scrutiny/Member Support and Research).
- 8.2 Available resources will continue to focus upon strengthening our scrutiny and democratic support capacity. As we develop our scrutiny functions, in line with the new Local Government & Elections (Wales) Act, it will be necessary to continually review the level of support available. It will also be important to build upon the positive steps already being taken to support Member communication.
- 8.3 We await statutory guidance in respect of scrutiny arrangements for the new Corporate Joint Committees, and how constituent local authorities will play a role. We also await similar guidance in respect of scrutiny, as outlined in the new Act, and the strengthened role of this specific committee. I am confident that the additional resources mean we are well placed to respond any further legislative requirements.
- 8.4 The significant investment in Members' facilities as part of chamber improvements and broadcasting of meetings during the last two year should be positively noted.
- 8.5 The improvements achieved to date, most recently demonstrated by the induction programme, demonstrate that our training and development support for Members continues to improve.
- 8.6 As I am also a member of the Senior Leadership Team, I will continue to champion the role of scrutiny and the needs of Members, to support the democratic functions of the Council.
- 8.7 **On the basis of this detail, I am of the opinion, as the Council's statutory Head of Democratic Services, that the resources to be made available for**

Members will remain sufficient, thanks to the additional resources secured. This enhanced support will continue to improve the provision, staffing capacity, and the availability of support to all non-executive members.

9. EQUALITY AND DIVERSITY IMPLICATIONS

- 9.1 The report outlines the need for all Members to have equal access to support regardless of political allegiance. The report encourages the authority to examine the way that business is conducted to ensure the equality of access and involvement of all people as Councillors.

10. CONSULTATION

- 10.1 The Head of Democratic Services has consulted with the Council's Chief Executive and the Cabinet Member for Council Business.

11. FINANCIAL IMPLICATION(S)

- 11.1 The arrangements described above can be met from existing resources within the Democratic Services and Communications revenue budget and the on-going annual budget requirements.

12. LEGAL IMPLICATIONS

- 12.1 The legal implications are set out in the report in respect of the requirements of the 2011 Local Government Measure and subsequently the Local Government & Elections Wales Act 2021.

- 12.2 The Local Government & Elections Act (Wales) 2021 places additional responsibilities upon the service, many of these being a statutory requirement to fore fill. These include:

- *Providing the opportunity for scrutiny to consider all key decisions being considered. (This will significantly increase the reporting requirements to committees)*
- *Formalised support arrangements to our colleagues in Town and Community Councils. Strengthened support arrangements have been provided to Community and Town Councils of the Borough, especially as they took forward their virtual arrangements and we continue to provide this support as these Councils embark upon their own hybrid meeting journey.*
- *A requirement to enhance public participation requirements, including the production of a public participation strategy annually.*
- *Duty to make petition scheme and record and report responses to such matters*
- *Electronic broadcasting of meetings*
- *The ability for members to attend a meeting virtually*
- *A requirement to promote diversity*
- *Direction in respect of the information and reporting requirements to the Council's Overview & Scrutiny Committees*

13. LINKS TO CORPORATE AND NATIONAL PRIORITIES AND THE WELL-BEING OF FUTURE GENERATIONS ACT

- 13.1 The work of all Councillors is fundamental to the work of the Council and subsequently the delivery of the Corporate Plan, hence ensuring Members are fully supported in undertaking their roles is important to the work of the Council overall.
- 13.2 Ensuring all Members are supported and have equal access to support and development links to the future generations wellbeing goals of a more equal Wales and a Wales of cohesive communities.

14. CONCLUSION

- 14.1 Through the additional resources outlined in this report, I am confident that we can positively respond to future developments contained within the Local Government & Elections Act 2021
- 14.2 Over the course of the next twelve months the support and shape of the service will need to be considered in light of the support to hybrid meetings, the Members Portal, training to Members and support to Members in Committee settings.

LOCAL GOVERNMENT ACT 1972

AS AMENDED BY

THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

DEMOCRATIC SERVICES COMMITTEE

13TH FEBRUARY 2023

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**REPORT OF THE SERVICE DIRECTOR DEMOCRATIC SERVICES &
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BACKGROUND PAPERS - Democratic Services – Support for Members

Freestanding Matter