

CWM TAF PUBLIC SERVICES BOARD JOINT OVERVIEW & SCRUTINY COMMITTEE



17th September 2021

REPORT OF THE SERVICE DIRECTOR DEMOCRATIC SERVICES AND COMMUNICATIONS, RCTCBC

DRAFT FORWARD WORK PROGRAMME: 2021- 2022 MUNICIPAL YEAR

1. PURPOSE OF THE REPORT

1.1 The purpose of this report is to provide Members of the Cwm Taf Public Services Board Joint Overview & Scrutiny Committee (JOSC) with a Forward Work Programme for the Municipal Year 2021/22.

2. RECOMMENDATIONS

2.1 It is recommended that Members:-

- i. Acknowledge the contents of the proposed draft forward work programme of the Cwm Taf Public Services Board Joint Overview & Scrutiny Committee for the 2021/22 Municipal Year, attached as Appendix 1 to the report;
- ii. Consider progress, achievements, and the effectiveness of the scrutiny work programme and scrutiny practice; and,
- iii. Consider and determine other matters it may wish to consider, challenge and scrutinise over this period.

3. REASONS FOR RECOMMENDATIONS

3.1 It is proposed that Members of the Scrutiny Committee have the opportunity to consider its work programme for the 2021/22 Municipal Year and that the proposed work programme allows for an element of flexibility and taking into account any additional consultative documents or legislative matters requiring attention.

4. BACKGROUND

4.1 An effective Forward Work Programme will identify the issues that the JOSC wishes to focus on throughout the year and provide a clear rationale as to why particular issues have been selected, as well as the approach that will be undertaken. The intention is to adopt a flexible approach to the FWP and to revisit it at regular intervals to ensure the items are valid and worthwhile. Members' input will also be sought on suggested topics for consideration as

determining its own work programme and deciding on what evidence to seek to fulfil its scrutiny role; asking relevant and timely questions at meetings are all key to good scrutiny

4.2 This year, it is proposed that the JOSC agrees to scrutinise the work of the Community Impact Wellbeing Plan as well as the PSB delivery plans for existing Well-being Objectives, which will provide the Committee with the opportunity to produce a meaningful outcome at the end of the year. The items listed for consideration by the Committee are attached at **Appendix 1**.

4.3 Members of the JOSC will be able to ensure the PSB is taking all reasonable steps to meet its objectives, monitor progress to date and consider the extent to which differences are being made to the communities of Cwm Taf in improving the social, economic, environmental and cultural well-being of the area.

4.4 The JOSC will also receive timely copies of the minutes and the Work Programme of the Cwm Taf PSB to inform the JOSC's future Work Programme.

4.5 Last year, Members of the JOSC noted that over the medium term the Public Service Board must demonstrate its value and role in improving the delivery of public services and that its purpose makes a positive difference to the residents of Merthyr and Rhondda Cynon Taf. This recommendation has been incorporated into the Forward Work Programme 2021-22 and Members of the JOSC have been provided with the opportunity to hear and learn experiences from partners in respect of their experiences during the pandemic, the value of the PSB and to hear evidence from corporate leads of the public sector bodies.

5. CONSULTATION / INVOLVEMENT

5.1 The draft Cwm Taf Public Services Board Joint Overview & Scrutiny Committee Forward Work Programme has been developed in discussions with the relevant senior officers.

6. EQUALITY AND DIVERSITY IMPLICATIONS

6.1 An Equality Impact Assessment is not required as the contents of the report are for information purposes only.

7. FINANCIAL IMPLICATIONS

7.1 There are no financial implications aligned to this report.

8. LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED

8.1 The report has been prepared in accordance with paragraph 12.1 (Part 4) of the Council's Constitution.

9. LINKS TO PSB'S WELL-BEING OBJECTIVES

9.1 The recommended approach set out supports the Public Service Board Wellbeing objectives by ensuring progress of the JOSC is robustly scrutinised by the Committee, the public and others with a vested interest.

9.2 The proposed approach will also support the requirements set out in the 'Statutory guidance on the Well-being of Future Generations (Wales) Act 2015' which states:

- A public body must take account of the importance of involving other persons with an interest in achieving the well-being goals and ensure those persons reflect the diversity of the population;
- Effective involvement of people and communities in decisions that affect them is at the heart of improving well-being currently and in the future; and,
- It is vital to factor people's needs; ensuring engagement is meaningful and effective.

10. CONCLUSION

10.1 Members of the Cwm Taf Public Services Board Joint Overview & Scrutiny Committee are asked to identify any items they would like to review in greater detail and to agree the draft Cwm Taf Public Services Board Joint Overview & Scrutiny Committee forward work programme for the 2021/22 Municipal Year.

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LOCAL GOVERNMENT ACT 1972

AS AMENDED BY

THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

**CWM TAF PUBLIC SERVICES BOARD JOINT OVERVIEW & SCRUTINY
COMMITTEE**

4th DECEMBER 2020

REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC SERVICES &

COMMUNICATION, RCTCBC

Cwm Taf Public Services Board Joint Overview and Scrutiny Committee Work Programme Descriptors 2021/22



(The Work Programme is reviewed at each meeting and as such is subject to change)

APPENDIX 1

Date / Timing	Overarching Item	Officer / PSB Member	Scrutiny Focus
17th September 2021 2.00pm-4.00pm	Chair and Vice Chair Appointment	Service Director Democratic Services & Communications (RCTCBC) / Andrew Mogford – Head of Corporate Services MTCBC, Ann Taylor – Head of Democratic Services; Ceri Dinham - Corporate Communications, Consultation and Engagement Manager	To appoint a Chair and Vice Chair of the Cwm Taf PSB JOSCS for the 2021-22 Municipal Year.
	The Cwm Taf PSB Joint Overview & Scrutiny Forward Work Programme	Service Director Democratic Services & Communications (RCTCBC) / Andrew Mogford - Head of Corporate Services MTCBC, Ann Taylor – Head of Democratic Services; Ceri Dinham - Corporate Communications, Consultation and Engagement Manager	To developing a Forward Work Programme (FWP), agreeing a schedule of meetings of the JOSCS and identifying any further training requirements.
	To receive the Cwm Taf Joint Overview & Scrutiny Draft Interim Annual Report 2020-21	Service Director Democratic Services & Communications (RCTCBC) / Head of Corporate Services MTCBC, Ann Taylor – Head of Democratic Services; Ceri Dinham - Corporate Communications, Consultation and Engagement	Scrutiny and Challenge: To receive the draft Joint Overview & Scrutiny Draft Interim Annual Report 2020-21
	Update on the Cwm Taf Assessment of Well-being	PSB Senior Officers / representative from the Community Impact Assessment Group.	Scrutiny and challenge To receive a representative from the Community Assessment Action Group to give an overview of progress and

As per the WAO scrutiny forward work programmes should: provide a clear rationale for topic selection; be more outcome focussed; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align scrutiny programmes with the council's performance management, self-evaluation and improvement arrangements.

Cwm Taf Public Services Board Joint Overview and Scrutiny Committee Work Programme Descriptors 2021/22

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			work achieved to date as well as proposed work.
	Update from a PSB representative on ongoing work to deliver against the Cwm Taf Well-being Plan 2018-2023.	PSB representative / The Chair of the PSB	Scrutiny Feedback: To receive an update on the work of the Board following the JOSC recommendations to the Board
19th November 2021 2.00pm – 4.00pm	To receive an update on the Quarter 1 PSB Work Programme and objectives achieved to date.	A PSB Representative	Scrutiny and Challenge: Members will have the opportunity to monitor progress in this area and identify whether the PSB is meeting its objectives.
	To receive an update on the work of the Community Assessment Action Group regarding the Well-being Assessment	A PSB Representative	Scrutiny and Challenge: An update on the progress made to date and Members will have the opportunity to monitor progress in this area.
28th January 2022 2:00- 4:00pm	For Members to be involved as consultees in the Well-being Assessment Consultation 2022	A representative from the Community Assessment Action Group	Scrutiny and Challenge An opportunity for JOSC Members to be consultees on the Well-being Assessment consultation 2022 and to provide feedback on progress to date and future plans.

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	Quarterly update on the work of the PSB	A representative from the PSB	<p style="text-align: center;">Scrutiny and Challenge:</p> <p>Members will have the opportunity to monitor progress in this area and identify whether the PSB is meeting its objectives.</p>
<p>11th March 2022 2:00 – 4:00pm</p>	<p style="text-align: center;">Site Visit:</p> <p>For Members of the JOSC to conduct a site visit to the Community Hub in Merthyr Tydfil.</p>	PSB Senior Support Officers / Officers from the Hub and Wendy Edwards (RCTCBC) Service Director Community Services/ Chris Hole – Head of Community Wellbeing and Alyn Owen – Deputy Chief Executive/ Chief Officer of Regeneration & Public Protection	<p style="text-align: center;">Scrutiny and Challenge:</p> <p>The Lead Officer(s) for this objective will provide an update on the progress made to date in relation to the Well-being Plan 2018-2023. Members will have the opportunity to monitor progress in this area.</p>
	To receive a progress update from Chair of the PSB	Mr Mark Brace (Chair of the PSB)	<p style="text-align: center;">Scrutiny and Challenge:</p> <p>To receive the Chair of the Cwm Taf Public Service Board who will provide a verbal update on all progress made to date and outline future plans.</p>

Cwm Taf Public Services Board Joint Overview and Scrutiny Committee Work Programme Descriptors 2021/22

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	To receive the Cwm Taf Joint Overview & Scrutiny Draft Annual Report	Service Director Democratic Services & Communications (RCTCBC) / Head of Corporate Services MTCBC, Ann Taylor – Head of Democratic Services; Ceri Dinham - Corporate Communications, Consultation and Engagement Manager	Scrutiny and Challenge: To receive the draft Joint Overview & Scrutiny Draft Annual Report
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Training Requirements:

Members to identify any training requirements at the first meeting of the JOSOC.