

CWM TAF PUBLIC SERVICES BOARD JOINT OVERVIEW & SCRUTINY COMMITTEE



4th December 2020

REPORT OF THE SERVICE DIRECTOR DEMOCRATIC SERVICES AND COMMUNICATIONS, RCTCBC

DRAFT FORWARD WORK PROGRAMME: 2020- 2021 MUNICIPAL YEAR

AGENDA ITEM: 6

1. PURPOSE OF THE REPORT

1.1 The purpose of this report is to provide Members of the Cwm Taf Public Services Board Joint Overview & Scrutiny Committee (JOSC) with a Forward Work Programme for the Municipal Year 2020/21.

2. RECOMMENDATIONS

2.1 It is recommended that Members:-

- i. Acknowledge the contents of the proposed draft forward work programme of the Cwm Taf Public Services Board Joint Overview & Scrutiny Committee for the 2020/21 Municipal Year, attached as Appendix 1 to the report;
- ii. Consider progress, achievements, and the effectiveness of the scrutiny work programme and scrutiny practice; and,
- iii. Consider and determine other matters it may wish to consider, challenge and scrutinise over this period, taking consideration of the factors set out in section 4.

3. REASONS FOR RECOMMENDATIONS

3.1 It is proposed that Members of the Scrutiny Committee have the opportunity to consider its work programme for the 2020/21 municipal year and that the proposed work programme allows for an element of flexibility and taking into account any additional consultative documents or legislative matters requiring attention.

4. BACKGROUND

4.1 Members will recall that the [Local Authorities \(Coronavirus\) \(Meetings\) \(Wales\) Regulations 2020](#), published at the end of April, provided the opportunity for committee functions to operate virtually.

4.2 The Cwm Taf Public Services Board Joint Overview & Scrutiny Committee continues to acknowledge the current pressures on the Council as it focuses on the

impact of the pandemic and its associated plans for response and recovery. The Committee recognises the desire to resume a 'business as usual' approach in terms of the scrutiny work programme, however, the Committee will need to be mindful of these ongoing pressures. Members are asked to acknowledge the balance required for a flexible and supportive scrutiny work programme that has clear objectives, expectations and lines of questioning. Importantly, this approach allows for business critical matters to be prioritised.

4.3 With this in mind the draft Cwm Taf Public Services Board Joint Overview & Scrutiny Committee forward work programme, attached at Appendix 1, sets out a manageable and realistic scrutiny activity allowing for the more pressing matters to be considered whilst having the flexibility to respond to emerging issues.

4.4 Members are reminded that given the current climate the draft forward work programme priorities are subject to change should other specific business need to be considered by the Committee on this date.

5. CONSULTATION / INVOLVEMENT

5.1 The draft Cwm Taf Public Services Board Joint Overview & Scrutiny Committee Forward Work Programme has been developed in discussions with the relevant senior officers.

6. EQUALITY AND DIVERSITY IMPLICATIONS

6.1 An Equality Impact Assessment is not required as the contents of the report are for information purposes only.

7. FINANCIAL IMPLICATIONS

7.1 There are no financial implications aligned to this report.

8. LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED

8.1 The report has been prepared in accordance with paragraph 12.1 (Part 4) of the Council's Constitution.

9. LINKS TO PSB'S WELL-BEING OBJECTIVES

- 9.1 The recommended approach set out supports the Public Service Board Wellbeing objectives by ensuring progress of the JOSOC is robustly scrutinised by the Committee, the public and others with a vested interest.
- 9.2 The proposed approach will also support the requirements set out in the 'Statutory guidance on the Well-being of Future Generations (Wales) Act 2015' which states:
- A public body must take account of the importance of involving other persons with an interest in achieving the well-being goals and ensure those persons reflect the diversity of the population;

- Effective involvement of people and communities in decisions that affect them is at the heart of improving well-being currently and in the future; and, It is vital to factor people's needs; ensuring engagement is meaningful and effective.

10. CONCLUSION

10.1 Members of the Cwm Taf Public Services Board Joint Overview & Scrutiny Committee are asked to identify any items they would like to review in greater detail and to agree the Draft Cwm Taf Public Services Board Joint Overview & Scrutiny Committee forward work programme for the 2020/21 Municipal Year.

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LOCAL GOVERNMENT ACT 1972

AS AMENDED BY

THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

**CWM TAF PUBLIC SERVICES BOARD JOINT OVERVIEW & SCRUTINY
COMMITTEE**

4th DECEMBER 2020

REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC SERVICES &

COMMUNICATION, RCTCBC

Cwm Taf Public Services Board Joint Overview and Scrutiny Committee Work Programme Descriptors 2020/21

(The Work Programme is reviewed at each meeting and as such is subject to change)



APPENDIX 1

Date / Timing	Overarching Item	Officer / PSB Member	Scrutiny Focus
4 th December 2020 2.00pm-4.00pm	Chair and Vice Chair Appointment	Service Director Democratic Services & Communications (RCTCBC) / Andrew Mogford – Head of Corporate Services MTCBC, Ann Taylor – Head of Democratic Services; Ceri Dinham - Corporate Communications, Consultation and Engagement Manager	To appoint a Chair and Vice Chair of the Cwm Taf PSB JOSC for the 2020-21 Municipal Year.
	To update members on the Governance arrangements for the JOSC and to agree a forward work programme for the 2020-21 Municipal Year.	Service Director Democratic Services & Communications (RCTCBC) / Andrew Mogford - Head of Corporate Services MTCBC, Ann Taylor – Head of Democratic Services; Ceri Dinham - Corporate Communications, Consultation and Engagement Manager	Scrutiny and Challenge: To receive a report from the Service Director Democratic Services & Communications (RCTCBC) in respect of the governance arrangements for the 2020-21 Municipal Year
	The Cwm Taf PSB Joint Overview & Scrutiny Forward Work Programme	Service Director Democratic Services & Communications (RCTCBC) / Andrew Mogford - Head of Corporate Services MTCBC, Ann Taylor – Head of Democratic Services; Ceri Dinham - Corporate Communications, Consultation and Engagement Manager	To developing a Forward Work Programme (FWP), agreeing a schedule of meetings of the JOSC and identifying any further training requirements.
	To receive Mr Mark Brace, Chair of the Community Impact Assessment Group and Vice Chair of the PSB.	PSB Senior Support Officers	To receive Mr Mark Brace, Chair of the Community Impact Assessment Group and Vice Chair of the PSB, who will provide the Committee with a progress

As per the WAO scrutiny forward work programmes should: provide a clear rationale for topic selection; be more outcome focussed; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align scrutiny programmes with the council's performance management, self-evaluation and improvement arrangements.

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			update on the PSB in terms of response and recovery and the work of the Community Impact Assessment.
5th February 2021 2.00pm – 4.00pm	Cwm Taf Wellbeing Plan Objective- Strong Economy	Simon Gale (RCTCBC) Director of Prosperity and Development AND Wendy Edwards (RCTCBC) Service Director Community Services/ Chris Hole – Head of Community Wellbeing and Alyn Owen – Interim Deputy Chief Executive/ Chief Officer of Regeneration & Public Protection	Scrutiny and Challenge: The Lead Officer(s) for this objective will provide an update on the progress made to date in relation to this objective within 'Our Cwm Taf' Wellbeing Plan. Members will have the opportunity to monitor progress in this area and identify whether the PSB is meeting its objectives.
	Procurement and manufacturing	Simon Gale (RCTCBC) Director of Prosperity and Development and Alyn Owen – Interim Deputy Chief Executive/ Chief Officer of Regeneration & Public Protection	Scrutiny and Challenge: The Lead Officer(s) for this objective will provide an update on the progress made to date in relation to this objective within 'Our Cwm Taf' Wellbeing Plan. Members will have the opportunity to monitor progress in this area.
23 April 2021 2.00pm –	To receive a progress update from the Chair of the PSB.	Councillor K O'Neill (Chair of the PSB)	Scrutiny and Challenge: To receive the Chair of the Cwm Taf Public Service Board who will provide a verbal update on all progress made since his previous attendance to the meeting of the JOJC on Friday, 11 th September 2020.
	To receive the Cwm Taf Joint Overview & Scrutiny Draft Annual Report	Service Director Democratic Services & Communications (RCTCBC) / Head of Corporate Services MTCBC, Ann Taylor – Head of Democratic Services; Ceri Dinham - Corporate Communications, Consultation and Engagement	Scrutiny and Challenge: To receive the draft Joint Overview & Scrutiny Draft Annual Report

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Training Requirements:

Members to identify any training requirements at the first meeting of the JOSc.

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