



## **RHONDDA CYNON TAF**

### **RHONDDA CYNON TAF COUNCIL**

Minutes of the meeting of the Chairs & Vice Chairs meeting held on Wednesday, 12 June 2019 at 5.00 pm at the Committee Room 1, The Pavilions, Clydach Vale.

#### **County Borough Councillors - Chairs & Vice Chairs Members in attendance:-**

Councillor M Adams (Chair)

Councillor J Bonetto	Councillor S Bradwick
Councillor S Evans	Councillor G Holmes
Councillor W Lewis	Councillor S. Rees-Owen
Councillor J Williams	Councillor R Yeo

#### **Officers in attendance**

Mr C Hanagan, Service Director Democratic Services & Communications  
Ms S Handy, Graduate Scrutiny Research Officer  
Ms J Nicholls, Senior Democratic Services Officer

#### **6 Declaration of Interest**

In accordance with the Council's Code of Conduct, there were no declarations made pertaining to the agenda.

#### **7 Minutes**

**RESOLVED** – to approve as an accurate record the Minutes of the Scrutiny Chairs and Vice Chairs meeting held on the 1<sup>st</sup> May 2019.

#### **8 Progress Update - Scrutiny Arrangements**

The Service Director Democratic Services and Communications welcomed the Scrutiny Chairs and Vice Chairs to the meeting. He reminded Members that at the Council's Annual General Meeting (AGM) it was agreed that the Overview & Scrutiny Committee would agree the draft Terms of Reference of each of the Scrutiny Committees and endorse the work programmes to each of the individual Scrutiny Committees for them to agree. However, it had also been agreed that the Scrutiny Chairs and Vice Chairs would have the opportunity to consider both documents in advance of the Overview & Scrutiny Committee.

The Service Director, Democratic Services and Communications commented that the newly drafted work programmes would present more challenge and deliver outcomes.

The Chair of the Overview & Scrutiny Committee commented that he and his Vice Chair considered their respective Terms of Reference added value to the work of the Committee and was more succinct. They also agreed that the Crime & Disorder element would better sit with the Overview & Scrutiny Committee, as it used to prior to the changes to the Scrutiny structure in 2015. This would

provide a more strategic approach to the Committee which is required to meet once every 12 months (Under Sections 19 & 20 of the Police and Justice Act 2006).

The Chair commented that there would be fewer items on the work programmes so as to allow for referrals from other areas such as Council or Audit Committee. As a potential item for consideration on the work programme of the Overview & Scrutiny Committee, the Chair suggested that an invitation could be extended to the Central South Consortium (CSC) to deliver an overview of its work.

Each Scrutiny Chair provided comment on their draft work programmes which included dates for their respective Cabinet Members to attend Committees with the purpose of delivering an update on the work within the remit of their portfolio. Each Chair also, in turn, provided updates in respect of their engagement sessions with their Lead Officers and Cabinet Members which had recently taken place.

The Chair of the Overview & Scrutiny Committee referred Members to the Scrutiny Criteria Form which has been a useful tool in setting the Scrutiny Work Programmes and could also be used by members who wish to add any items to their respective work programmes in the future.

In conclusion, consideration and comment was provided on the revised draft Terms of Reference of each of the Scrutiny Committees and to the more streamlined and focused draft Scrutiny Committee Work Programme templates.

It was **RESOLVED** to endorse the draft Terms of Reference and Scrutiny Work Programme template to the Overview & Scrutiny Committee to be held on the 1st July 2019 for its consideration and subsequent dissemination to the individual Scrutiny Committees.

## **9 Training**

The Chair of Overview & Scrutiny Committee advised that Scrutiny Chair and Vice Chair training would be arranged shortly and all Chairs and Vice Chairs were encouraged to attend . He added that the training would be arranged for a suitable time and venue. It was suggested that Sarah Titcombe from the Welsh Local Government Association (WLGA) be approached to deliver the training.

**RESOLVED** to arrange Scrutiny Chairs and Vice Chairs training at a convenient time for the Members.

**This meeting closed at 6.00 pm**