



RHONDDA CYNON TAF

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

MUNICIPAL YEAR 2018-2019

COUNCIL

28th NOVEMBER 2018

**SUPPORTING THE WORK OF MEMBERS – TELEPHONE AND EMAIL
FACILITIES AND ELECTRONIC ACCESS TO INFORMATION**

**REPORT OF THE DIRECTOR OF COMMUNICATIONS & INTERIM HEAD
OF DEMOCRATIC SERVICES.**

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1. PURPOSE OF THE REPORT

To advise Members of the decision taken forward by the Democratic Services Committee meeting on the [12th November](#) in respect of the IRP recommendation surrounding supporting the work of Members with particular reference to telephony provision

2. RECOMMENDATIONS

2.1 To consider the agreed way forward as recommended by the Democratic Services Committee as outlined below:

- i. To provide elected Members with 2 options with regard to the provision of telephony:
 - Option 1 – elected Members make their own arrangements, pay the associated bill and receive a payment of £19.64 per month as a contribution toward the cost of telephony.
 - Option 2 – a handset is provided and paid for by the Council (no requirement for elected Members to pay a bill / receive payment from the Council).
- ii. That the arrangements become effective from 1st January 2019 and the estimated annual cost is built into the Council's budget setting arrangements for 2019/20.

3 REASONS FOR RECOMMENDATIONS

- 3.1 The need to advise Members of the agreed way forward, following the recommendations put forward by the Independent Remuneration Panel.

4. BACKGROUND

- 4.1 At the Annual Meeting of the Council held on the 23rd May 2018, consideration was given to the report titled "Members' Salaries and Allowances – Independent Remuneration Panel for Wales' (the Panel) Tenth Annual Report. In addition to the recommendations that were agreed, the following was also agreed:-

"That the Panel's determination that all elected Members should be provided with adequate telephone and email facilities and electronic access to appropriate information at no cost to the individual Members be referred to the Democratic Services Committee for review and following completion of such a review, report any proposals to implement this determination back to full Council".

- 4.2. At the Democratic Services Committee on the 12th November, Members considered the report 'Supporting The Work Of Members – Telephone And Email Facilities And Electronic Access To Information (Appendix A).
- 4.3 Following discussions in respect of the report, Members resolved (Minute No.13)

- That Elected Members are provided with 2 options with regard to the provision of telephony:

Option 1 – elected Members make their own arrangements, pay the associated bill and receive a payment of £19.64 per month as a contribution toward the cost of telephony.

Option 2 – a handset is provided and paid for by the Council (no requirement for elected Members to pay a bill / receive payment from the Council).

- That the arrangements become effective from 1st January 2019 and the estimated annual cost is built into the Council's budget setting arrangements for 2019/20.
- That the proposed way forward be reported to full Council for consideration of all Elected Members

- 4.4 Members will be required to advise the Interim Head of Democratic Services which option they would like to take forward by the 20th December, to ensure that the arrangements can become effective from the 1st January.

5 EQUALITY AND DIVERSITY IMPLICATIONS

- 5.1 The proposal set out within the report to Democratic Services is based on the principle of all elected Members being treated equally and consistently. As a result, no Equality Impact Assessment was deemed required for the purposes of the report

6. CONSULTATION

- 6.1 Democratic Services Committee – 12th November, 2018.

7. FINANCIAL IMPLICATIONS

- 7.1 Based on the desk-top exercise, the estimated total annual cost of each option (excluding Cabinet members¹) is set out in Table 2.

Table 2 – estimated total annual cost of each option

	Estimated Gross Monthly Cost Per Elected Member £	No. of Members (excluding Cabinet Members)	Total Estimated Annual Cost £
Option 1 - elected Members making their own arrangements	19.64	66	15,555
Option 2 - mobile phone provided and paid for directly by the Council	13.75	66	10,890

¹ Cabinet Members have historically been offered mobile phones via the Council's corporate contract to support the delivery of their duties. This contract is with Vodafone, providing inclusive all minutes voice and text along with a fixed data allocation

7.2 Subject to the decision of full Council, it is proposed that should costs be incurred in 2018/19, these be met from existing resources and thereafter the cost implications built into the Council's budget setting arrangements for 2019/20.

8. LEGAL IMPLICATIONS

8.1 The determination of the Panel, as set out in its tenth annual report, is underpinned by the Local Government (Wales) Measure 2011 (as amended).

9 LINKS TO THE COUNCILS CORPORATE PLAN / OTHER CORPORATE PRIORITIES

9.1 The provision of appropriate support and resources to elected Members is critical in ensuring the interests of local people are represented, governance of local communities is undertaken and value-for-money public services are secured for local tax-payers through effective scrutiny. The continued ability to effectively fulfil these duties will make a positive contribution to the Council's Corporate Plan priorities and the Well-being of Future Generations Act.

10. CONCLUSION

10.1 The Panel's Tenth Annual Report has determined that all elected Members should be provided with adequate telephone and email facilities and electronic access to appropriate information at no cost to individual elected Members.

11.2 The proposed way forward provides the opportunity for this requirement to be met and ensure the Council's elected Members continue to be provided with the appropriate support and resources to effectively fulfil their duties.

LOCAL GOVERNMENT ACT 1972

AS AMENDED BY

THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

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Background Papers

Democratic Services Committee – [12th November 2018](#)

Democratic Services Committee – [23rd July, 2018.](#)